

Section 9: FUNCTIONS OF THE ELL COMMITTEE AND THE PLC

28) Specify the personnel required for an ELL Committee in your district.

The ELL Committee is composed of at least 4 members: an administrator or designee, the ESOL teacher, the home language teacher (if any), the classroom/subject area teacher(s), plus guidance counselors, school social workers, school psychologists or other educators as appropriate for the situation. For ESE/ELLs an ESE representative is a member of the ELL Committee. The parent(s) must be invited to attend any meeting of the ELL Committee through letters of invitation in English, Haitian-Creole, Portuguese and Spanish.

29) Check the functions performed by the ELL Committees in your district. (*Check all that apply*)

- Concerns/decisions regarding initial placement of student in K-2 who scored as fluent English speaking on an aural/oral assessment, but progress in conventional class is viewed as insufficient
- Reclassification of former ELLs
- Placement decisions for students in grades 3-12 scoring fluent English speaking on oral/aural and are at or below the 32nd percentile on reading and writing assessment
- Review of instructional programs or progress (after one semester)
- Parental concerns
- Exempting students classified as ELL for one year or less from statewide assessment program
- Review of instructional program of LF students during 2-year post-reclassification period with consistent pattern of academic underperformance
- Consideration of exiting a student who scored as fluent English speaking on aural/oral assessment, but at or below the 32nd percentile on reading and writing assessment
- Referring an LF student being considered for reclassification to appropriate compensatory, special and supportive services, evaluations, and programs, if necessary
- Referring an LY student being considered for extension of services to appropriate compensatory, special and supportive services, evaluations, and programs, if necessary
- Other (Specify) _____

30) Indicate the type(s) of Parent Leadership Councils (PLC) that exist in your district.

- School Level District Level

Describe the functions and composition of PLCs in your district.

The District Parent Leadership Committee (referred to in Broward County as the ESOL Leadership Council) is composed in its majority by parents of ELL students. There is a monthly meeting where parents are informed of all policies, rights and responsibilities pertaining to the education of their students. Different programs are highlighted so that they can more easily integrate into the American School System.

There is a portion of the meeting dedicated exclusively to having staff answer any questions related to their child in the program. Meetings are translated concurrently using technology into Spanish, Haitian Creole and Portuguese. From this committee there is an elected Board that serves as the Steering Committee that also meets monthly. This is comprised of the Chair, Vice Chair, and Secretary. All parents involved in any subcommittees or that represent the total committee on a district wide committee also form part of this steering committee. The function of this committee is to provide input to the Executive Director of the department as well as the district as to the educational needs of ELL students. The Chair also sits on the District Steering Committee that meets monthly with the District Superintendent. The Steering Committee has also initiated their own meetings with the District Superintendent. There is also a "Looping Policy" where all new policies are required to go through the committee for input. They are an integral part in the development of the ELL District Plan.

30a) According to Rule 6A-6.0904 FAC., the PLC is "composed in the majority of parents of limited English proficient students." If any of the PLCs in your district do not meet this condition, explain why and when you expect the PLC(s) to comply with this rule. If the PLCs in your district comply with this rule, skip to question # 32.

31) Indicate how your district involves the PLC in district/school committees. _____

32) Indicate how your district PLC was involved in the development of the District ELL Plan. The ESOL Leadership Council is directly involved in the development of the District ELL Plan. Any changes or modifications are discussed at length with the steering committee and they in turn bring forth to the general meetings information about these changes to seek further input. The ESOL Leadership Council Chair is responsible for signing off on the document.

The consultation with the parents starts as soon as the plan is being reviewed for changes. They in turn meet with the administrators or Parent Outreach Specialist to go over these changes and to provide input. If there are questions or concerns, they are immediately addressed by the Administrators. The Council has a copy of the plan in their files so they can have access to it at any time.

The ESOL Leadership Council is not only consulted for the ELL Plan but about any legislation, Board Policy or Committee report that may impact the education of the ELLs. They are widely respected in the community, the administration, the Superintendent and by Board Members. Their input is highly requested and considered. They are active in the legislative process and in Policy review.

32a) Does the district PLC approve of the District ELL Plan? Yes No
If no, then summarize in an attachment the concerns of the PLC, or attach a summary from the PLC itself.